#### Akteos Training

# Working with Kosovo

## Carget audience

Company managers and staff working and dealing with the Kazakhs

### A Prerequisite

#### No prerequisite

### Objectives

The aim of this seminar is to significantly improve the participants' effectiveness in their professional relationships with the Kosovars, enabling them to be operational right from the start. At the end of this training, participants will have acquired insights and techniques to to:

- Be aware of their own cultural baggage
- Fully understand the context and the culture
- Analyse possible situations in which misunderstandings may arise and identify ways of communicating
- Reduce stress and misunderstandings
- Decipher and understand decision-making and negotiation processes

### Added value

- · Conducted by an intercultural expert consultant
- Decoding the Nomad' Profiler
- · Alternating theory and practical exercises
- Access to Digital Learning for 1 year
- Sharing best practices and personalized action plan

### Accessibility

All our training courses are accessible to people with disabilities. Each training project will be the subject of a case study by our teams, in order to adapt the training program.

### Corporate Training Solutions

Duration: to define.

You wish to organise a specific training course ? Contact us !

### **PROGRAMME OUTLINE**

#### **MODULE 1 : UNDERSTANDING CULTURAL DIFFERENCES**

## 1. Intercultural awareness, the key to success in international business

- · Taking stock of one's own cultural baggage
- The basics of effective intercultural management
- Identifying and going beyond cultural stereotypes
- 2. Key aspects of Kosovar culture
- · Historical background: a turbulent thousand-year history
- From the Ottoman empire to Yugoslavia
- The scars left by partition and ethnic warfare
  - A recent micro-state which has received immense international attention
- · A fragile economy with the impressive resources

## 3. The impact of values and behaviour patterns on professional dealings and relationships

- Origin and ethnicity: decisive factors
- National identity
- · A male-dominated, family-based society
- A strong sense of community
- · Hospitality and sociability
- Concept of time and space
- Ways of thinking and reasoning. Communication styles
- Attitudes to risk and uncertainty

#### 4. The Kosovar corporate world

- The influence on business of the region's communist past
- The role of foreign investment
- Differences in working methods and the notion of quality
- Professional relationships

#### MODULE 2 : SUCCEEDING IN WORK WITH THE KOSOVARS

#### 1. Effective communication with the Kosovars

- The importance of networking
- · Verbal communication and pitfalls to be avoided
- Communication styles and methods
- Serbian and Albanian: identifying the right language to avoid causing offence

#### 2. Adapting your working methods

- Identifying cultural traits and customs
- Understanding organizational structures, procedures and decision-making processes
- Anticipating possible obstacles
- · Project management, the team spirit, a sense of service
- Pitfalls to be avoided

#### 3. Successful meetings and negotiations with the Kosovars

- Forging relationships
- Identifying decision makers
- Anticipating obstacles: consultation and compromise
- Time and deadline management
- Attitudes to contracts and their implications

#### 4. Final handy tips

- Caution, patience and humility
- · Protocol and etiquette
- · Social standards, gifts, business cards, dress code
- · Sensitive subjects: politics, history, religion
- · Humour: a double-edged sword



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